



Grafton Conservation Commission

GRAFTON MEMORIAL MUNICIPAL CENTER
30 PROVIDENCE ROAD
GRAFTON, MASSACHUSETTS 01519

Phone: (508) 839-5335 ext. 1138 • FAX: (508) 839-4602
www.grafton-ma.gov • concom@grafton-ma.gov

Application for (check those that apply):

☐ Grafton Wetlands Bylaw Permit

&/or

☐ Grafton Stormwater Bylaw Permit

1. Location of proposed work:

_____ Grafton, MA _____
Street Address Zip Code

_____ Assessor's Map Number Assessor's Lot Number

The property is recorded at the Worcester County Registry of Deeds:

_____ Book _____ Page

2. Property Owner:

_____ Name _____ Address

_____ Phone Number _____ E-mail Address

3. Applicant (if different from owner):

_____ Name _____ Address

_____ Phone Number _____ E-mail Address

4. Plans accompanying this application:

Title: _____ Date: _____

5. Description of the proposed project (attach additional sheets if necessary):



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6. Total amount of proposed disturbance (square feet) _____

Total amount of proposed disturbance (cubic yards) _____

Total amount of impervious area to be created (square feet) _____

7. I understand that notification of the public hearing to be held on this application with the Grafton Conservation Commission will be published in *The Grafton News*, or another newspaper circulated in Grafton, at my expense.

8. (If applicable) I am requesting a waiver from Section _____ of the
☐Wetlands and/or ☐Stormwater ☐Bylaw and/or ☐Regulations
for the following reason(s) (attach additional sheets for additional requests):

9. I understand that occasionally, the hearing schedule of the Conservation Commission precludes holding a hearing precisely within 21 days. If the next regular meeting of the Conservation Commission is not scheduled within 21 days of the date of my filing of a complete application or if a hearing cannot be scheduled, I waive the 21-day requirement and agree to a later date for a hearing pursuant to the Grafton Wetlands Protection Bylaw, the Grafton Stormwater Management Bylaw, and MGL Ch. 131 §40.

10. I understand that it is my responsibility to obtain any and all other necessary permits, such as those required by: the Army Corps of Engineers, the Natural Heritage & Endangered Species Program (NHESP), National Pollutant Discharge Elimination System (NPDES), the Massachusetts Department of Environmental Protection (MassDEP), and other Grafton Bylaws.

Owner's signature _____ Date _____

Applicant's signature (if different from owner) _____ Date _____

(Written authorization from owner must be attached if not signed above by owner.)



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Affidavit of Service

Under the Massachusetts Wetlands Protection Act
and/or the Grafton Wetlands Protection Bylaw
and/or the Grafton Stormwater Management Bylaw

I, _____, hereby certify under the pains and penalties of perjury that on _____ (date), I gave notification to abutters in compliance with the Massachusetts Wetlands Protection Act and/or Article 25 and/or Article 36 of the Grafton General Bylaws and Regulations for administration of same in connection with the following matter:

- ☐ A Notice of Intent or Abbreviated Notice of Resource Area Delineation filed under the Massachusetts Wetlands Protection Act
- ☐ An Application for Grafton Wetlands Protection Bylaw Permit filed under the Grafton Wetlands Protection Bylaw
- ☐ An Application for Grafton Stormwater Management Bylaw Permit filed under the Grafton Stormwater Management Bylaw

by _____ (name of applicant) with the Grafton Conservation Commission on _____ (date) for property located at _____ (address of proposed work).

The form of the notification and a list of the abutters to whom it was given and their addresses are attached to this Affidavit of Service.

Signature

Date



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Notice to Abutters

Under the Massachusetts Wetlands Protection Act
and/or the Grafton Wetlands Protection Bylaw
and/or Grafton Stormwater Management Bylaw

Date: _____

To: _____
(Abutter) (Address)

From: _____
(Applicant) (Address)

Re: Property identified on Grafton Assessor's Map #: _____ Parcel #: _____

Located at: _____

Proposed work: _____

Pursuant to the requirements of the MA Wetlands Protection Act, and/or the Grafton Wetlands Protection Bylaw, and/or the Grafton Stormwater Management Bylaw, I am writing to advise that I have filed the following with the Grafton Conservation Commission:

- ☐ An Application for Grafton Wetlands Protection Bylaw Permit and/or Notice of Intent (NOI)
- ☐ An Abbreviated Notice of Resource Area Delineation (ANRAD)
- ☐ An Application for Grafton Stormwater Management Bylaw Permit

The Grafton Wetlands Protection Bylaw and/or the Grafton Stormwater Management Bylaw defines abutters as those whose property lies within 300 feet of the property identified above.

The Grafton Conservation Commission will be holding a public hearing on this within 21 days or any approved extension. Notice of that public hearing can be found: on grafton-ma.gov, in the town hall, and within *The Grafton News* or another newspaper circulated in Grafton. All materials relating to this project, including plans, can be found online at www.grafton-ma.gov/conservation-commission/pages/projects or on file with the Grafton Conservation Commission, Grafton Municipal Center, 30 Providence Road, Grafton, MA 01519. If you have any questions, you may contact me or the Conservation Commission.



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Wetlands Bylaw Filing Fee Worksheet

Category	Fee	x	Number Proposed = Subtotal
<input type="checkbox"/> Single-family dwelling	\$100		\$_____
<input type="checkbox"/> Multi-family dwelling unit	\$100		\$_____
<input type="checkbox"/> Commercial or industrial building	\$300		\$_____
<input type="checkbox"/> Roadways and infrastructure	\$300		\$_____
<input type="checkbox"/> Roadway or infrastructure crossing	\$500		\$_____
<input type="checkbox"/> Driveway	\$ 50		\$_____
<input type="checkbox"/> Driveway with crossing	\$100		\$_____
<input type="checkbox"/> Septic construction/upgrade/repair	\$ 50		\$_____
<input type="checkbox"/> House addition/garage/deck/pool/shed	\$ 50		\$_____
<input type="checkbox"/> Parking lot less than 25 spaces	\$100		\$_____
<input type="checkbox"/> Parking lot 25 - 50 spaces	\$200		\$_____
<input type="checkbox"/> Parking lot more than 50 spaces	\$500		\$_____
<input type="checkbox"/> Hazardous waste cleanup project	\$100		\$_____
<input type="checkbox"/> Other residential activity	\$ 50		\$_____
<input type="checkbox"/> Other commercial or industrial activity	\$300		\$_____
<input type="checkbox"/> Waiver request	\$ 50		\$_____
		Subtotal	\$_____

Multipliers (check if applicable)

- | | |
|--------------------------------------------------------------------------------------------------------------|-------|
| <input type="checkbox"/> Application submitted after the commencement of work | x 2 |
| <input type="checkbox"/> Activities within <i>both</i> Riverfront Area & another resource area | x 1.5 |
| <input type="checkbox"/> Activities within <i>both</i> Riverfront Area & another resource area's buffer zone | x 1.5 |

TOTAL \$_____



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Stormwater Bylaw Filing Fee Worksheet

Category	Fee
<input type="checkbox"/> Disturbance less than 40,000 square feet (area) but 1,000 cubic yards (volume) + Add \$50 for each additional 1,000 cubic yards or portion thereof	\$100 \$_____
<input type="checkbox"/> Disturbance of 40,000 square feet up to one (1) acre	\$100
<input type="checkbox"/> Disturbance greater than one (1) acre up to two (2) acres	\$150
<input type="checkbox"/> Disturbance greater than two (2) acres up to three (3) acres	\$200
<input type="checkbox"/> Disturbance greater than three (3) acres up to four (4) acres	\$250
<input type="checkbox"/> Disturbance greater than four (4) acres up to five (5) acres	\$300
<input type="checkbox"/> Disturbance greater than five (5) acres up to ten (10) acres	\$350
<input type="checkbox"/> Disturbance greater than ten (10) acres up to fifteen (15) acres	\$400
<input type="checkbox"/> Disturbance greater than fifteen (15) acres up to twenty (20) acres	\$450
<input type="checkbox"/> Disturbance greater than twenty (20) acres up to twenty-five (25) acres + Add \$50 for each additional five (5) acres or portion thereof	\$500 \$_____
<input type="checkbox"/> Waiver request	\$50 x _____ Number of requests
	\$_____
Subtotal	\$_____

Multiplier (check if applicable)

<input type="checkbox"/> Application submitted after the commencement of work	x 2
Subtotal	\$_____

Discount (check if applicable)

<input type="checkbox"/> Filing under Stormwater & Wetlands simultaneously: Stormwater fee is ½ off, \$100 minimum	
TOTAL	\$_____



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Supplemental Items to Attach to This Application:

- ☐ Certificate of Good Standing from Treasurer/Collector's Office
- ☐ Cash or check payable to Town of Grafton for legal ad fee (\$78.00)
- ☐ Certified list of all abutters within 300' of site from Assessor's Office
- ☐ Certified mail receipts or certificate of mailing (*white* cards) for proof of abutter notification, sent 7+ days prior to hearing, to everyone on abutters list
- ☐ If site is within NHESP mapped Estimated Habitat: certified mail receipt to NHESP
- ☐ If project is subject to the MassDEP Stormwater Management Standards:
 - MassDEP Checklist for Stormwater Report form
 - Stormwater Report
- ☐ Plans
- ☐ If filing under MA Wetlands Protection Act:
 - DEP WPA Form 3: Notice of Intent (NOI)
 - DEP WPA NOI Wetland Fee Transmittal Form
 - Cash or check payable to Town of Grafton for town portion of NOI fee
 - Alternatives analysis if alteration is proposed within riverfront area
 - Wildlife habitat study & plan for compensatory habitat if proposed alterations are within vernal pool habitat or mapped rare species habitat or proposed alterations exceed 10% or 50 ft of bank, 10% or 5,000 sq ft of land under water, 10% or 5,000 sq ft of bordering land subject to flooding, or 10% or 5,000 sq ft of riverfront area
 - DEP Field Data Forms or other documentation for resource area delineations
 - Replication plan (compensatory flood storage must include incremental volumes up to 100-yr flood elevation) if alteration of resource areas is proposed
- ☐ If filing under Grafton Wetlands Protection Bylaw:
 - Cash or check payable to Town of Grafton for Wetlands Bylaw Permit fee
 - DEP Field Data Forms or other documentation for resource area delineations
 - Replication plan if alteration of resource areas is proposed
- ☐ If filing under Grafton Stormwater Management Bylaw:
 - Cash or check payable to Town of Grafton for Stormwater Bylaw Permit fee
 - Stormwater Report with: DEP Checklist, design calculations **including TSS & TP**, pre- & post-development watershed boundary maps, & Operation & Maintenance Plan including responsible party's contact information
 - **If commercial or industrial site:**
 - **Shutdown & containment measures for emergency situations**
 - **Treatment prior to any infiltration that removes same pollutant load that would be removed through biofiltration of volume infiltrated**
- ☐ Electronic submission of all documents (flash drive, CD, email)



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Requirements for Plans:

- ☐ Site address
- ☐ Date of plan preparation or latest revision date
- ☐ Registered Professional Engineer or Registered Land Surveyor's stamp & signature
- ☐ Scale no greater than 1" = 50'
- ☐ North arrow
- ☐ Existing contours & features, including: tree lines, utilities & drainage structures
- ☐ All wetland resource areas on site or within 100' of the site & all rivers and perennial streams on site or within 200' of the site delineated by a wetland scientist using numbered flags
- ☐ 25' no-disturb zone for each resource area
- ☐ 100' buffer zone for each resource area
- ☐ 100' & 200' riverfront areas
- ☐ Maximum groundwater elevations with dates of measurements
- ☐ FEMA flood zones
- ☐ Proposed contours & features, including tree lines, utilities & drainage structures
- ☐ Detail for all proposed drainage structures
- ☐ Location & detail of all erosion control devices & stockpiles
- ☐ Limit of disturbance
- ☐ Phasing plan (if disturbing 3 acres or more) **(limited to 5 acres of disturbance per phase if filing under Stormwater Bylaw)**